

## WHAT IS THE VIRGINIA RAP BACK SERVICE?

The Virginia Rap Back Service is a program that allows for the continuous monitoring of criminal history information on individuals that are enrolled in the service. This service provides notifications to agencies when an arrest, court disposition or other related criminal history information occurs on the enrolled individual allowing for a timely review of the reported information. The Virginia Rap Back Service will provide these notifications when they are reported to the Federal Bureau of Investigation (FBI), national criminal history record.



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**WE ARE COMMITTED  
TO PUBLIC SAFETY -  
TODAY AND EVERYDAY**  
”

**THE VIRGINIA  
RAP BACK  
SERVICE**



### GET IN TOUCH

You may receive additional information  
on the Virginia Rap Back Service by emailing:  
**RapBack.Support@vsp.virginia.gov**



**WWW.VSP.VIRGINIA.GOV**

**REAL-TIME AWARENESS OF  
INDIVIDUALS' CRIMINAL HISTORY  
ACTIVITY, HELPING PROTECT  
CHILDREN, THE ELDERLY, AND  
VULNERABLE POPULATIONS.**

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

## WHY CHOOSE RAP BACK?

Rap Back continuously monitors enrolled individuals for new arrests or criminal activity, sending timely alerts to your agency so you can act accordingly to protect those you serve. Powered by the Virginia State Police (VSP) in partnership with the FBI, Rap Back provides a secure, unified solution built to protect communities across the Commonwealth. This service provides peace of mind by not having to rely on the individual to self-report criminal activity that happens after the initial background check.

## WHO IS ELIGIBLE FOR THE SERVICE?

Eligible agencies include Virginia governmental entities that require a fingerprint-based background check as a condition of caring for children, the disabled, or the elderly or licensure, certification, employment, or volunteer service and that has elected to enroll individuals in the Virginia Rap Back Service. Additional information on eligibility and the Virginia Rap Back Service may be found under § 52-46 Code of Virginia.

## HOW DO WE GET STARTED?



## HOW MUCH DOES IT COST TO PARTICIPATE IN THE SERVICE?

- **Enrollment Fee:**  
\$12.00 per individual
- **Annual Renewal Fee:**  
\$12.00 per individual  
(billed on the anniversary of enrollment)
- Fees are in addition to standard fingerprint-based background check costs
- Criminal Justice enrollments are exempt from subscription fees

## ONBOARDING PROCESS

To participate in the Virginia Rap Back Service, VSP will work with agencies to complete the onboarding steps outlined below:

1

Confirm Enrollment Eligibility

2

Complete Agency Onboarding Forms & Rap Back Addendum

3

Complete Rap Back Subscriber Training

4

Develop Auditable processes for Subscription Enrollment & Management

5

Establish procedures to comply with the CJIS Security Policy guidelines & other standards as applicable

6

Submit fingerprints based on background checks on eligible individuals for Rap Back enrollment

7

Receive subscription confirmation and start monitoring